



UNITED STATES MARINE CORPS
11TH MARINE REGIMENT
BOX 555503
CAMP PENDLETON, CALIFORNIA 92055-5503

RegtO 5215
CO

06 OCT 2020

REGIMENTAL ORDER 5215

From: Commanding Officer
To: Distribution List

Subj: BY DIRECTION AUTHORITY

Ref: (a) MCO 5215.1K

1. Purpose. To publish "by direction" signature authority in accordance with the reference.
2. Cancellation. RegtO 5402.2C
3. Mission. To establish administrative procedures for Officers and Staff Noncommissioned Officers who are authorized to sign official correspondence, message traffic and Regimental bulletins by direction if the contents are routine in nature and related to matters under their cognizance.

4. Execution

a. Commander's Intent. Correspondence denying official requests, promulgating policy or involving disciplinary matters will not be signed by direction. All letters and manual type directives and their changes will be signed by the Commanding Officer. Additionally, the Commanding Officer will sign correspondence, forward to or received from, the Commanding General or the Chief of Staff

b. Concept of Operations. Commissioned Officers, Staff Noncommissioned Officers, and Chief Warrants Officers filing the following billets are authorized to sign correspondence by direction as stated in paragraph 4a.

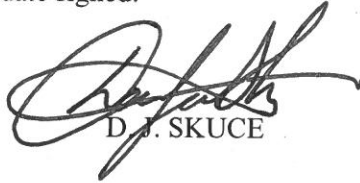
- (1) Regimental Executive Officer
- (2) Regimental Adjutant
- (3) Regimental Administrative Chief
- (4) Regimental Personnel Officer
- (5) Regimental S-3 Officer
- (6) Regimental S-4 Officer
- (7) Regimental Medical Officer

5. Administration and Logistics. Omitted.

6. Command and Signal

a. Command. This Order is applicable to all battalions and activities under the cognizance of the 11th Marines.

b. Signal. This Order is effective the date signed.



D. J. SKUCE