Name of Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­\_\_\_\_\_\_\_\_ Date of Inspection\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rank and Name of Inspector (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose: To assess the progress and quality of UMAPIT implementation in three areas Fidelity, Adequacy, and Impact and thereby provide feedback for units to improve their UMAPIT programs.

References (3):

1. UMAPIT MARADMIN. 512/14, 9 October 2014

2. Commandant of the Marine Corps, Subj: UMAPIT IMPLEMENTATION PLAN FOR MASTER TRAINER TRAINING VIA MARFORRES/MEF PREVENTION STAFF, distributed 12 November 2014

3. UMAPIT MARADMIN, R 181642z, December 2014

General Questions:

1. Are the Unit’s Master Trainers SNCO and Officers?

2. How many Trainers are available in the Unit?

3. What is the ratio of Trainers to Marines during class?

4. Do Unit Personnel know how to request help for UMAPIT T3 and 90 Minute Classes?

5. Does the Operations Chief understand the requirements of UMAPIT in relation to the two MARADMINS and the Commandant’s implementation plan that supports it?

6. Are training certificates maintained in the Marine’s training record? Is the proper code run in MCTIFs, and does it show in MoL?

7. Are plans in place to ensure that the Unit will complete its annual UMAPIT requirement?

8. What percentage of the Unit’s Marines to date have met the UMAPIT requirement?

Additional Questions or Comments:

Instructions for Inspectors: Inspectors are advised to view the Unit’s material evidence, i.e., files, documents, records and written evidence, for UMAPIT. Inspectors can find these materials in the Unit’s S-3 or G-3 areas where training records are maintained. Place a checkmark on the appropriate line to indicate the presence of evidence.

I. Fidelity describes the extent to which Trainers adhere to the standards for delivering UMAPIT Instruction:

1. Evidence that the classes are taught by certified Master Trainers \_\_\_\_
2. Evidence that the 90 Minute UMAPIT classes conform to “30-or-Less” class-size rule \_\_\_
3. Class rosters show the rank and name of Master Trainer (s) who facilitated or co-facilitated the class as well as the date and place the class was taught \_\_\_
4. Class rosters show the rank and names of all Attendees \_\_\_
5. Records show that UMAPIT Course Completion Certificates codes have been submitted or posted in the MCTIMS database and correspond to the Roster\_\_\_\_\_
6. Records contain a copy of the Trainer’s Instructional Plans \_\_\_

Commentary:

Instructions for Inspectors: Inspectors are advised to view the Unit’s material evidence, i.e., files, documents, records and written evidence, for UMAPIT. Inspectors can find these materials in the Unit’s S-3 or G-3 areas where training records are maintained. Place a checkmark on the appropriate line to indicate the presence of evidence.

1. Adequacy: describes the extent to which Trainers had sufficient human and material resources to support the UMAPIT classes
2. Evidence that the Prevention Specialist are actively supporting UMAPIT classes \_\_\_
3. Evidence that the Trainers are using UMAPIT materials \_\_\_
4. Prevention Specialist have helped organize and plan the UMAPIT Instruction \_\_\_
5. Trainers have access to facilities, technology, and the UMAPIT films and handouts \_\_\_
6. Documents show that the Specialist help the Trainer plan and prepare the course ­­­­­­\_\_\_
7. Documents show that Trainers used A/V equipment to present the audio-visual UMAPIT content \_\_\_

Commentary:

Instructions for Inspectors: Inspectors are advised to view the Unit’s material evidence, i.e., files, documents, records and written evidence, for UMAPIT. Inspectors can find these materials in the Unit’s S-3 or G-3 areas where training records are maintained. Place a checkmark on the appropriate line to indicate the presence of evidence.

1. Impact: describes the extent to which the UMAPIT course objectives were met
2. Trainers received feedback from Prevention Specialist via UMAPIT Implementation Checklist \_\_\_
3. Participants had the opportunity to provide feedback on their learning experience \_\_\_
4. Prevention Specialist met with Trainers to discuss how the Trainer can improve the quality of instruction \_\_\_
5. Participants completed the Division’s UMAPIT Anonymous Feedback Form \_\_\_
6. Records contain a copy of the UMAPIT Implementation Checklist \_\_\_
7. Records contain a summary of the participants’ 1st Marine Division One-Minute Anonymous Feedback Form responses \_\_\_

Commentary:

Appendix 1: UMAPIT MARADMIN. 512/14, 9 October 2014

APPENDIX 2: Commandant of the Marine Corps, Subj: UMAPIT IMPLEMENTATION PLAN FOR MASTER TRAINER TRAINING VIA MARFORRES/MEF PREVENTION STAFF, distributed 12 November 2014

APPENDIX 3: UMAPIT MARADMIN, R 181642z, December 2014