

DETAILED INSPECTION CHECKLIST

FA SC STMT TEXT

- 764 ENVIRONMENTAL PROGRAM MANAGEMENT
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Date Last Revised: 22 December 2014
- 764 01 REQUIREMENTS FOR S-4/ENVIRONMENTAL OFFICER AND/OR ENVIRONMENTAL COMPLIANCE COORDINATOR (BATTALION, SQUADRON LEVEL)
- 764 01 001 Has a unit Environmental Compliance Coordinator (ECC) at the rank of E-5 or above been designated in writing?
Reference
MCO P5090.2A par 1305
- 764 01 002 Does the unit have at least two MOS 8056 Hazardous Waste Handler Marines to handle Hazardous Waste when deployed (if unit generates Hazardous Waste)?
Reference
MCO P5090.2A par 1305.3
- 764 01 003 Has the unit budgeted for, paid for, and tracked costs associated with the generation, containment, preparation for treatment, and transportation of tenant-generated Hazardous Materials (HM) and Hazardous Wastes (HW) associated with garrison-related, day-to-day activities and training not incidental to exercises with specific funding responsibilities identified in an Inter-service Support Agreement or other appropriate agreement with the host installation?
Reference
MCO P5090.2A par 3209; MCO P5090.2A par 3304
- 764 01 004 Has the unit paid for and tracked costs associated with cleanup of spills and disposal of spill debris that resulted from unintentional HM and HW spillage?
Reference
MCO P5090.2A par 3209; MCO P5090.2A par 3304
- 764 01 005 Does the unit plan, program, budget for, execute, and track unit environmental training costs?
Reference
MCO P5090.2A par 5303

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- 764 01 006 If the unit initiated any installation modification or building projects as the action proponent, have they properly funded the planning process involved with any installation modifications or building projects?
Reference
MCO P5090.2A, par 12306
- 764 02 REQUIREMENTS FOR ENVIRONMENTAL COMPLIANCE
COORDINATORS (BATTALION, SQUADRON LEVEL)
- 764 02 001 Are individual Marines familiar with what environmental rules and regulations apply to their duties, who is assigned as the unit's ECC, what the Marine Corps environmental policies and goals are, and what the proper course of action is to promptly elevate and report environmental issues and concerns to the proper authority?
Reference
MCO P5090.2A par 1306
- 764 02 002 Does the tenant unit participate in their host installation's Environmental Management System (EMS) or has the unit implemented a separate EMS that meets the requirements?
MCO P5090.2A par 2200; MCO P5090.2A par 2302
- 764 02 003 Is the unit aware of the installation Commanding Officer's environmental policy?
Reference
MCO P5090.2A, par 2201.1d
- 764 02 004 As per the annual review required by MCO P5215.1, does the unit commander ensure that SOPs and local orders are reviewed annually to include elements which support Marine Corps environmental goals?
Reference
MCO P5090.2A, par 2203.4c and 2210.3
- 764 02 005 Does the unit ECC, and any designated environmental billet with the unit, have a turnover binder on-hand?
Reference
MCO P5090.2A par 2205.2g; MCO P5090.2 A, app d
- 764 02 006 Has the unit documented in the Officer of the Day/Command Duty Officer turnover folder an installation environmental staff roster and instructions for emergency reporting (e.g. Hazardous Substance spills)?
Reference
MCO P5090.2A, par 2205.2e

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- 764 02 007 Does the unit immediately report to the installation environmental office any reportable release of a hazardous substance or any enforcement action by a regulatory agency for an alleged violation of any substantive or administrative requirement, or any attempt to levy a fine against a Marine Corps Facility?
Reference
MCO P5090.2A, par 2207.3 and 3208
- 764 02 008 Where applicable, is the unit aware of and complying with environmental requirements included in applicable Unit Memorandum of Agreement, Inter-Service Support Agreement or similar mechanism pertaining to operating aboard the installation in an environmentally sound manner?
Reference
MCO P5090.2A, par 2207.4 and 9205.2
- 764 02 009 Does the unit, upon presentation of proper credentials, allow authorized EPA, state, or local regulators or representatives to enter the unit areas at reasonable times to examine or copy records, inspect monitoring equipment, or sample any effluents or emissions that they have the authority to regulate after clearance from the installation environmental office?
Reference
MCO P5090.2A, par 2207.6
- 764 02 010 Has the unit implemented operational controls for practices that have the potential to impact the environment (e.g. Oil Water Separators, drip pans, spill kits, etc.)?
Reference
MCO P5090.2A par 2210
- 764 02 011 Does the unit have documented Standardized Operating Procedures (SOPs) to cover practices that affect the environment (e.g. Spill Response, pollution prevention, hazardous material handling, and hazardous waste storage, use of SDSs, Used Oil Management, Solid Waste and Electronics Recycling)?
Reference
MCO P5090.2A, par 2210.2 and 7301.3
- 764 02 012 Has the unit been inspected in the last year by the installation environmental office as part of the internal Environmental Compliance Evaluation program (self-audit program)?
Reference
MCO P5090.2A, par 2213.2 and 4214.1

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- 764 02 013 Does the unit perform regular corrective action after a deficiency or EMS non-conformance area has been identified?
Reference
MCO P5090.2A, par 2213.4 and 2214
- 764 02 014 Is the unit aware of environmental responsibilities prior to the conduct of unit operations (such as training exercises) on training ranges and in the field, especially with respect to hazardous waste management?
Reference
MCO P5090.2A, par 5201.1(C)(4) and 9205.1
- 764 02 015 Has the Unit commander attended a “Commander’s Environmental Orientation Briefing” after command selection (either during the Commander’s Course or given by installation environmental staff)?
Reference
MCO P5090.2A par 5303
- 764 02 016 Are unit personnel subject to environmental training requirements appropriately trained, and are those training requirements listed in their job descriptions?
Reference
MCO P5090.2A par 5303
- 764 02 017 Has the ECC been properly appointed and trained for the assignment (attended training given by installation environmental staff)?
Reference
MCO P5090.2A par 5304
- 764 02 018 Does the ECC track environmental training requirements and completion for the Marines in the unit who require it?
Reference
MCO P5090.2A par 5304
- 764 02 019 Does the unit ECC liaise with the installation Comprehensive Environmental Training and Education Program (CETEP) Coordinator in order to ensure that the environmental training needs of subordinates are identified, properly addressed, provided, and documented?
Reference
MCO P5090.2A par 5304.4
- 764 02 020 Are all unit personnel trained in the local installation environmental general awareness, as well as the EMS?
Reference
MCO P5090.2A par 5307

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- 764 02 021 Is the unit identifying and submitting environmental compliance projects that are necessary to bring air sources into compliance?
Reference
MCO P5090.2A par 6303; MCO P5090.2A chap 4; existing tenant/host agreements
- 764 02 022 Is the unit complying with all applicable air quality regulations and coordinating with the installation's environmental staff for compliance requirements, including the preparation of permit applications and environmental studies?
Reference
MCO P5090.2A par 6303
- 764 02 023 Does the unit have a current Emergency Response Plan, either independently established or established in cooperation with the host installation, which addresses proper contingency planning for all Hazardous materials, Hazardous Wastes, or petroleum products in garrison and during field exercises?
Reference
MCO P5090.2A, par 7104.2 and 7302
- 764 02 024 Does the unit have access to a current copy of the installation Hazardous Waste Management Plan (HWMP)?
Reference
MCO P5090.2A, par 9104.1b
- 764 02 025 Does the unit comply with any orders, directives, and or SOPs created by either the host installation or the unit established to adequately execute HW management controls?
Reference
MCO P5090.2A 9302.2
- 764 02 026 Is the Hazardous Waste Manager/Coordinator, and any alternates designated in writing for each HW generation, accumulation, and storage site?
Reference
MCO P5090.2A, par 9302
- 764 02 027 If applicable, are all of the unit's Hazardous Waste Accumulation Points (HWAP)/Satellite Accumulation Areas (SAA) included in the installation Emergency Response plan and HWMP?
Reference
MCO P5090.2A, par 9104.1b(7); MCO P5090.2A par 7104

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- 764 02 028 If the unit initiated any installation modification or building projects as the action proponent, have they coordinated properly with the installation/ command environmental staff to ensure proper execution of the NEPA process?
Reference
MCO P5090.2A, par 12201; MCO P5090.2A, par 12306
- 764 02 029 If the unit initiated any installation modification or building projects as the action proponent, have they ensured that all conditions identified in a CATEX or mitigations measures identified in the "Finding of No Significant Impact (FNSI)" or "Record of Decision (ROD)" were implemented in a timely fashion?
Reference
MCO P5090.2A, par 12306
- 764 02 030 If the unit initiated any installation modification or building projects as the action proponent, have they worked with the environmental planning staff to monitor the effectiveness of conditions identified in a CATEX or mitigation measures established in the FNSI or ROD, and have they adaptively managed conditions or mitigations if monitoring shows measures to be ineffective?
Reference
MCO P5090.2A, par 12306
- 764 02 031 Does the unit/activity possess an Authorized Users List (AUL) for hazardous materials?
Reference
MCO P5090.2A, par 15105.3 and 15306.2
- 764 02 032 Does the unit participate in the installation Qualified Recycling Program?
Reference
MCO P5090.2A, par 15201.14