



UNITED STATES MARINE CORPS
1ST MARINE DIVISION, (REIN), FMF
BOX 555380
CAMP PENDLETON, CALIFORNIA 92055-5380

DivO 5041.3G
G-4
23 MAR 2015

1ST MARINE DIVISION ORDER 5041.3G

From: Commanding General
To: Distribution List

Subj: 1ST MARINE DIVISION LOGISTICS READINESS EVALUATION (LRE)

Ref: (a) MCO 4400.160, Field Supply and Maintenance Analysis Office
(FSMAO) Program, 26 Nov 2013
(b) MCO 5040.6, Marine Corps Readiness Inspections and Assessments,
18 Mar 2007
(c) NAVMC DIR 5040.6H, Marine Corps Readiness Inspections and
Assessments, 18 Mar 2007
(d) DivO 5041.21L, Commanding General's Inspection Program (CGIP), 18
Aug 2014

Encl: (1) Policy Guidance for LRE

1. Situation. The implementation of Global Combat Support System-Marine Corps (GCSS-MC) changed the day to day performance of logistics across the enterprise and resulted in a renewed focus on best business practices. The changes made to logistics programs and Marine Corps orders require an updated effort to assess unit capabilities. The purpose of this order is to set forth updated policy and procedures for the LRE program.

2. Cancellation. DivO 5041.3F

3. Mission. To publish instructions, policies, procedures, and technical information for the conduct of LREs within 1st Marine Division supported by the references.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) To ensure a program is established to provide the Commanding General with key decision making information regarding the logistical readiness and compliance posture of Division units.

(b) Provide policy and procedural details regarding the conduct of the LRE.

(2) Concept of Operations. All 1st Marine Division commanders will be familiar with this order and the references in order to perform unit level assessments of their own capabilities.

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b. Subordinate Element Missions. Comply with the intent of the references and the content of this order.

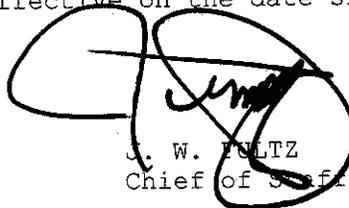
c. Coordinating Instructions. Submit all recommendations concerning this order to the 1st Marine Division Supply Office via the appropriate chain of command.

5. Administration and Logistics. This publication can be obtained by requesting a copy from the Division Adjutant via the Supply Office.

6. Command and Signal

a. Command. This order is applicable to all units assigned or attached to 1st Marine Division.

b. Signal. This order is effective on the date signed.



J. W. FULTZ
Chief of Staff

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Copy to: CG, I MEF
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RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporated Change

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CHAPTER 1

GENERAL INFORMATION

1. INTRODUCTION. The Logistics Readiness Evaluation (LRE) is responsible for assessing 1st Marine Division's compliance with established policy and improving materiel readiness procedures. The LRE balances the following two missions:

a. Assess the unit's policy compliance posture regarding logistical support of operations (accountability, readiness reporting, maintenance and sustainability).

b. Provide training, guidance, and assistance to the unit's logistics commodities.

2. DEFINITIONS

a. Logistics Readiness Evaluation. Those evaluations scheduled per this order and any evaluations specially directed by the Commanding General for which a formal final report is required.

b. Assistance Visit. All visits which do not fall into the category of LRE will be considered an assistance visit. An assistance visit will be requested via the chain of command to the LRE Officer in Charge (OIC). The LRE OIC will determine the feasibility of support based on operational tempo. Assistance visits will not require an executive summary however adequate documentation will be provided to the unit visited to allow for corrective action. Copies of the checklists used on assistance visits will only be distributed to the unit except when specifically requested by higher headquarters.

c. Commodity. A logistics section consisting of either Marines, specific equipment, or both. Each logistics commodity will have a corresponding LRE checklist.

d. Functional Area. A sub-section of a commodity corresponding to an area of responsibility. Commodity checklists will be broken into functional areas.

e. Compliant. A commodity or functional area grade demonstrating that the unit possess the requisite skills, equipment, personnel, and understanding to accomplish its assigned mission, tasks, and functions.

f. Non-compliant. A commodity or functional area grade demonstrating that the unit does not possess the requisite skills, equipment, personnel, and understanding to accomplish its assigned mission, tasks, and functions. Each non-compliant functional area will be supported by recommendations to resolve the cited conditions.

g. Finding. An adverse determination based on the analysis data. Findings are appropriate when significant problem areas are identified and cited in the executive summary. Significant problem areas include those having the potential to degrade readiness; markedly decrease mission capabilities, contribute to fraud, waste, and abuse or safety concerns, and cause significant deviation from orders or directives.

h. Executive Summary. The formal final report detailing overall unit results, to include any prevalent trends and a detailed summary of each non-compliant functional area with recommendations for resolution. Copies of all completed checklists will also be included in the executive summary.

i. Checklist. The written set of questions encompassing a specific commodity or functional area. Each question will list the pertinent reference(s) from which direction is derived. In order to ensure an exhaustive analysis, the LRE checklists will encompass all FSMAO-W and applicable Headquarters Marine Corps Automated Inspection Reports System questions, in addition to any Division Orders or Standard Operations Procedures (SOP).

3. PERSONNEL

a. Division Staff. Close cooperation between the Division Staff sections facilitates success and includes the following individuals. The Assistant Chief of Staff (AC/S), G-4 will assume overall responsibility for administering the LRE program within 1st Marine Division.

(1) AC/S, G-4

(a) Provide qualified subject matter experts in support of the LRE for G-4 commodities.

(b) Provide guidance and priorities to the LRE OIC.

(2) Officer in Charge, Logistics Readiness Evaluation

(a) Coordinate, manage, and conduct LRE scheduling, in-briefs, out-briefs, and all required reports.

(b) Conduct LREs as directed by the AC/S, G-4 in conjunction with the Commanding General's Inspection Program (CGIP).

(c) Conduct assistance visits directed by the AC/S, G-4 or requested by unit commanders as scheduling permits.

(d) Maintain the results of all inspections on file for seven years.

(e) Provide the executive summary to the unit commander via the AC/S, G-4.

(f) Update all LRE commodity checklists and functional areas as necessary, at least every fiscal year.

(g) Maintain the LRE SharePoint in an updated status to ensure widest dissemination of guidance and program updates.

(h) Maximize the number of simultaneous evaluations with the CGIP.

(3) AC/S, G-3. Ensure subordinate units plan appropriately in their training, exercise, and employment plan (TEEP) for LREs.

(4) AC/S, G-6. Provide qualified subject matter experts in support of the LRE.

b. Unit Commanders. The success of the LRE relies not only on the Division Staff but also on the unit being evaluated. Unit commanders will:

(1) Ensure the unit's logistics commodities cooperate with the conduct of all LREs. Allow LRE access to the unit's equipment, personnel and files.

(2) Ensure Marines are available for the LRE in order to receive the full benefits of the subject matter experts' training and guidance.

(3) Extend full cooperation to the LRE if personnel augmentation is needed to assist the conduct of an LRE on an adjacent unit. This will be a last resort, specifically for larger units and during times when LRE personnel strength is insufficient.

CHAPTER 2

OPERATIONS

1. OPERATIONAL OVERVIEW. The LRE is the strongest tool at the Commanding General's disposition for assessing the logistics capabilities of Division units. While the LRE benefits units by providing training and guidance, the ultimate purpose is to provide input for the Commanding General's decision-making.
2. RELATIONSHIP TO CGI. The CGI and LRE are two distinct programs with different methodologies. While both are Division level inspection programs operating on a similar rotation schedule, competing program interests prevent 100% schedule synchronization and assessment methodologies differ such that a full program merging is not possible. However, due to the administrative burden that inspections may cause, it is more efficient from the unit point of view to have both visits occur simultaneously. Additionally, joint visits provide manpower efficiencies at the Division Staff level and are thus encouraged.
3. SCHEDULE. At a minimum, all Division Activity Address Codes (AAC) will be inspected every other fiscal year. Due to AAC rotations, this may mean that a unit staff will not be assessed by the LRE every other fiscal year, and in some cases may mean that a unit staff is inspected with greater frequency than every other fiscal year. Such cases are infrequent but remain unavoidable as the Division rotates equipment sets to meet mission. Task organized or other units attached to 1st Marine Division may also be subject to an LRE.
4. TRENDS. Each quarter the LRE OIC will compile trend information based on recent unit results and will release the details via AMHS. The message will also contain any other information deemed beneficial to the units.
5. SHAREPOINT. A duty inherent to the billet of the LRE OIC is the frequent update of the LRE SharePoint page. The page will be used to communicate the LRE schedule, trend information, and checklist updates as well as pertinent information regarding FSMAO-W. Unit commanders and commodity OICs are encouraged to become familiar with it. The LRE SharePoint page may be found at:
<https://eis.usmc.mil/sites/1mardiv/g4/LRE/default.aspx>